



For **Fall 2020** (*Regular Track*)

International Graduate Admission

Application **Guideline**

KAIST

Korea Advanced Institute of
Science and Technology
Office of Admissions

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International applicants must satisfy All of the following requirements:

A

Degree Requirement

- For master's degree program, s/he holds or will hold a bachelor's degree by **August 30th, 2020** or,
- For doctoral degree program, s/he hold or will hold a bachelor's and master's degree by **August 30th, 2020**

B

Citizenship Requirement

- S/he is NOT a citizen of Korea (*Korean citizens who hold dual citizenship are not eligible for applying as international students*).

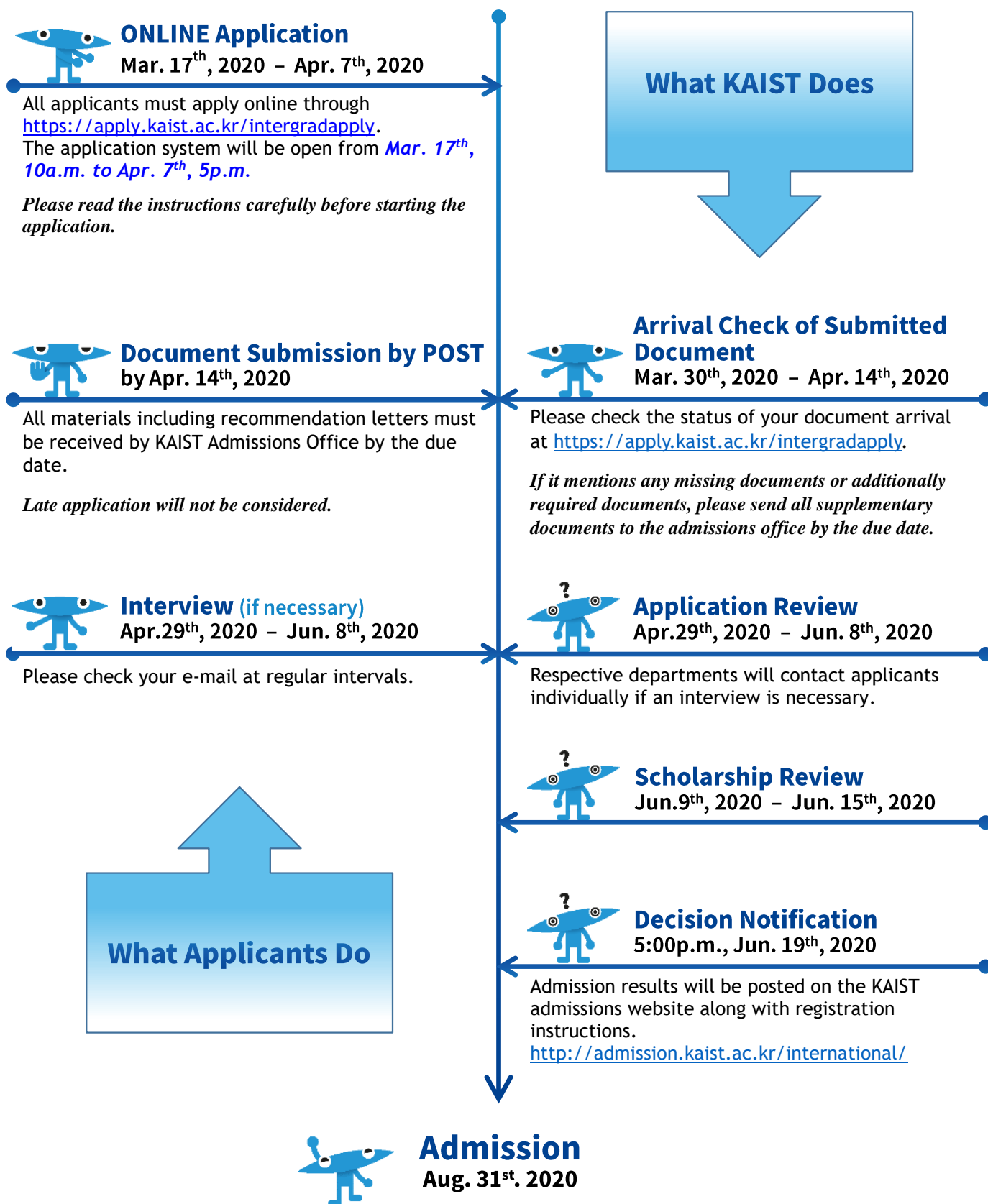
※ **NOTE for International Applicants of Korean Ethnicity**

International applicants of Korean ethnicity, regardless of place of birth, **MUST** additionally satisfy **ONE** of the two requirements below:

- a. **NEITHER** of the applicant's parents is a citizen of Korea or;
- b. The applicant must have received his/her entire elementary, junior high, and high school education **OUTSIDE** of Korea at the comparable and equivalent level of those provided in Korea.

※ *In this case, international schools located in Korea are not acknowledged as foreign schools. Applicants of Korean ethnicity who completed their entire education (elementary, junior high, high school, and undergraduate) outside of Korea should submit the Certificate of the Facts Concerning the Entry & Exit issued by the Korean Immigration Office. The certificate should have been issued recently.*

International students of Korean ethnicity who do not meet at least one of the conditions above **CANNOT** apply for International Admissions. Instead, they must apply for Korean Admissions. (<http://admission.kaist.ac.kr/graduate>)



※ THE TIMELINE IS BASED ON LOCAL TIME IN SOUTH KOREA AND IS SUBJECT TO CHANGE.

3

Application Procedures at a Glance

- ※ **NOTE:** It is highly recommended for applicants to a doctoral program to contact their potential advising professor at KAIST before applying (Please refer to **page 11-14** for contact information.)
It is optional for applicants to master's program to contact their potential advising professor before applying.

Step 1**Visit our website and apply.**

- Click on "[Online Application for Fall \(Regular\) 2020 Graduate Program](#)"

Step 2**Complete the application for graduate admission according to the instructions.****Step 3****Check that all the information is correct and save the file.**

- Please note that after paying the application fee, you will not be allowed to modify your application and the fee will not be refunded. Therefore, you need to make sure all the information you filled out is correct and final before paying the application fee.

Step 4**Pay the application fee (USD 80 or KRW 80,000) by credit card.****Step 5****Print out your online application form.**

- Please note that the application number should be kept for further procedures and to check the final admission decision.

Step 6**Send a hard copy of the online application along with all supporting materials to the Admissions Office**

- Please note that those who do not send a hard copy of the required materials to the Admissions Office will be excluded from the evaluation process even if the online application is complete.
- Recommendation letters will be received **electronically** through the online application instructions. Therefore, **a hard copy of the recommendation letters is NOT necessary.**
- Information you need to know:
 - Document Submission:** Send your application package via registered post mail or express mail. You may also visit our office and submit the documents in person.
 - Deadline of document arrival:** **April 14th, 2020**
 - Address**
Graduate Admissions Team, KAIST
110, 1st Floor, E 16-1 B/D
291 Daehak-ro, Yuseong-gu, Daejeon 34141
Republic of Korea
Office. +82-42-350-2352, 2354 / E-mail: advanced.adm@kaist.ac.kr

Step 7**Check whether your package has been received.**

- You can find out whether your package and recommendation letters have been received by the Admissions Office through our website at <https://apply.kaist.ac.kr/intergradapply>.
- If you have any missing documents, your status will be indicated as "incomplete".
- Please make sure whether all the required documents are included in your package, and send us supplementary documents, if required, by the deadline.

Your paperwork for application has been finished here !

Step 8**Check your e-mail on regular intervals.**

- If necessary, the reviewing department will reach you for an interview.

Step 9**Visit our website for the decision notification (Jun. 19th, 2020).**

- Log in our system and check at <https://apply.kaist.ac.kr/intergradapply>



Pursuant to the Article 24-2 (1) i of the Korean Personal Information Protection Act and the Article 73 (1) ii of the Enforcement Decree of the Korean Higher Education Act, personal information is collected and used without the consent of the data subject.

- The purpose of processing of personal information : student selection
- Personal information to be collected : resident registration number
- Relevant law : Article 73 (1) ii of the Enforcement Decree of the Korean Higher Education Act (Handling of Personally Identifiable Information)
- The period when personal information is retained and used : 5 years

The KAIST graduate admissions team observes the Personal Information Protection Act and guides you through the collection and use of the private information as follows:

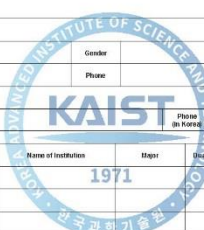
- Our team shall collect minimum personal information lawfully and fairly to the extent necessary for the student selection purpose and shall not process beyond such purpose or provide such information to a third party.
- Our team shall take such managerial, physical and technical safety measures as encryption of personal information and access control to implement the duty of safeguards specified by the Personal Information Protection Act.

- Student selection
- Creation of school register and verification of academic record for the admitted students, orientation for new admitted students

- application data (program, major), applicant (name, nationality, photo, resident registration number, address, telephone number, e-mail address, refund bank account, military service record), academic record, English Proficiency Test score, work experience record

- You are entitled to deny the consent to the collection and use of your personal information. However, your completion and submission of the application will be restricted if you refuse to consent.

KAIST Application for Admission

						Application No.		
Program		Major			Faculty			
B I O S C	Name in Full (Surname)							
	Nationality							
	Date of Birth							
	Mobile							
	Postal Address							
	E-mail							
	Phone (in Korea)							
A D M I N I S T R A T I V E S	Degree	From - To	Name of Institution	Major	Used Major	CGR (Grand / Fail)	%	
	1971							
E N G I N E E R I N G	Test	TOEFL		IELTS	TEPS	New TEPS	TOEIC (Reading & L&L listening)	Exemption
		IBT	CBT					
	Score							
	Test Date							
P H Y S I C S	Date	Title				Name of Journal		

[illegible]

* Statement of Purpose

- Write down a detailed and accurate statement of your purpose and objective in pursuing your study at KAIST



00 Document Checklist (Online Application)

- Checklist will be printed automatically with your application when application number is issued.

01 A Copy of Application Form (Online Application)

- When completing the online application, fill in the section of statement of purpose. Questions will appear as below.

Statement of Purpose questions (online application)

1) Please briefly answer the following questions with keywords (500 Bytes per each question)

- *What you studied at previous institution*
- *Motivation applying for the major*
- *Brief study plan*
- *Future plan after study*
- *Honors and awards*
- *Introduction of institution previously attended*

2) *Write down a detailed and accurate statement of your purpose and objective in pursuing your study at KAIST.*

(Required) Describe any work or academic experiences related to your chosen field of study (5,000 Bytes)

- Print after completing the online application and include it in the application package with the other supporting materials.
- For GITTP applicants, submit additional documents with all required documents. Please refer to the ITTP webpage (http://ittp.kaist.ac.kr/html/kr/adm/adm_0203.html)

02 Statement of Financial Resources (Online Application)

- The relevant form can be found in the online application.

1) Self-support or Parental Sponsor:

If you choose self-support or parental sponsor as your means of financial resources, you should attach a bank statement showing the capacity to meet a year of educational expenses at KAIST. The following are tuitions and fees for educational expenses in the year of 2019:

- Techno MBA KRW12,600,000/semester
- Finance MBA KRW15,910,000/semester
- Others KRW 4,048,000/semester

※ *The tuition & fees for 2020 are subject to change, and the information above should be used as a guideline for estimating charges.*

2) Government/Organization Scholarship:

If you are selected as a government scholarship recipient in your home country, you should attach a certificate or a letter of sponsorship. KAIST may not support KAIST scholarships when the applicants are sponsored more than the living expenses KAIST scholarships provide. Global Korea Scholarship (GKS) Program by NIIED is not available in this admission.

3) KAIST Scholarship:

If you need financial aid, you can apply for KAIST scholarship by selecting 'KAIST scholarship' in the application form. KAIST scholarship recipients will be announced with the admission result. The scholarship amount and conditions are set prior to student enrollment based on the merits of the applicant. The KAIST Scholarship Committee will examine further exemption of tuition and fees every year. KAIST scholarship recipients are generally exempt from paying tuition and fees.

A monthly allowance of KRW 350,000 for Master's course students and KRW 400,000 for Doctoral degree course students and the Medical Health Insurance fees are supported by the recipient's advisor/department.

03 Two Recommendation Letters

- **Recommendation letters will be received electronically.** Once you complete application payment, each recommender will receive an automated email instructing them how to proceed with their recommendation letters through an online process. For the detailed procedure of submitting recommendation letters, please refer to the instruction in the online application system.
- Two recommendation letters are required. Usually, recommendation from university professors, who have taught/supervised you, is preferred.
- If you are working for a company, recommendation letters from your supervisors are also acceptable. In this case, please use company letterhead showing the company's full address, telephone, and official/institutional email address of the recommender.
- Request your recommendation letters as early as possible and provide your recommender with adequate time to complete before submission deadline.

04 Certified Degree / Diploma

- A certified copy of the official degree(s) of bachelor and master (for doctoral applicants) from the institution(s) attended or attending should be submitted in an original form.
- Prospective graduates can submit a certificate of expected graduation or an official letter from the university indicating the date of graduation and the degree to be conferred. After admission, applicants must submit the certificate within 15 days of enrollment to the Office of Admissions.
- Certified documents with apostille attached (or Korean embassy certificate) are preferred, as it will expedite approval of the visa application.

05 Certified Transcripts

- A set of certified transcripts from every institution(s) attended and attending should be submitted in an original form.
- **Transcripts must include information on courses completed, grades for marks earned, and certificates or degree awarded from every institution attended or attending.**
- Transcripts should include a statement of personal rank in department, if available.
- If CGPA/maximum score does not appear on the transcript, please submit a letter of proof certified by the university, if available.
- **Transcripts can be mailed to the Admissions Office separately**, but must arrive by the deadline.
- Transcripts with apostille attached (or Korean embassy certificate) are preferred, as it will expedite approval of the visa application.

06 Certified English Proficiency Test (EPT) Reports

- All Applicants **whose official/native language is not English** must submit the EPT report.
- English proficiency tests must have been taken within two years of the online application deadline (valid test date: starting from **April 8th, 2018**).
- Applicants must meet one of the English proficiency test minimum score requirements:
 - TOEFL iBT 83 (PBT 560, CBT 220)
KAIST's institution code for TOEFL is 0195
 - IELTS 6.5 band (Academic mode)



- TOEIC 720(Listening & Reading),
- TEPS 599/New TEPS 326
- Institutional Testing Programs (ITP) are not valid.
- TOEFL must be reported through ETS website.
- IELTS and TEPS scores will be verified through their online system. Original or scanned copy of the score report can be submitted in case of IELTS and TEPS.
- TOEIC must be submitted in original form of report (scanned/photocopies will not be allowed).
- EPT requirement is different for Global IT Technology Program (GITTP), KOICA-KAIST Social Entrepreneurship MBA Program, and International Nuclear and Radiation Safety Master's Degree Program (KINS-KAIST). Please refer to the appropriate website. *GITTP* <http://ittp.kaist.ac.kr> / *KOICA-KAIST SE MBA* <http://business.kaist.ac.kr> / *KINS-KAIST* <http://inss.kins.re.kr/inss/Action?act=INDEXKK>

*** EPT Exemption requirement**

1. Applicants who are nationals of English native speaking countries (Guyana, New Zealand, United States, Ireland, United Kingdom, Australia, Canada) or officially English speaking countries (e.g. India, Pakistan, Ethiopia, Kenya, and etc.) are exempt from submitting the EPT report. (An English Lecture Certificate is required for those who studied in officially English speaking countries.)
2. Applicants who completed their degree programs (Bachelor's, Master's or Doctoral degree) in an English native speaking country are exempt from submitting an EPT report. (English native speaking countries: Guyana, New Zealand, United States, Ireland, United Kingdom, Australia, Canada)
3. Applicants who are already enrolled in KAIST as graduate degree program (MS/PhD) student during the period of application are exempt from submitting the EPT report. (In case students of GITTP, KINS-KAIST, RCA-KAIST and KOICA-KAIST apply for doctoral course for different department, they need to satisfy English requirement)

07 Curriculum Vitae

- Personal resume, any format

08 Copy of Identity Document I (Applicant's)

- An official document indicating applicant's nationality. e.g. passport, national ID card, alien registration card, etc. (Include a copy of the ID showing the number, date of issue and expiration, photo, and name.)

09 Copy of Identity Document II (Parent's)

- An official document indicating parents' nationality, e.g. passports, national ID cards, etc. (Include a copy of page showing the number, date of issue and expiration, photo, and name.)

10 Family Relation Certificate (Applicant of Korean Ethnicity Only)

- Official documents indicating the applicant's loss of Korean nationality, e.g. the applicant's Certificate of Personal Records or his/her father's Family Census Register. These documents will be used for verification of denationalization.

Optional Documents

1. List of Honors and Awards (refer to the Appendix)

- If there are honors, awards, fellowships, or any academic certificates or test reports during university, please list them in order of importance in the form. E.g. General Record Examination (GRE), Graduate Management Admissions Test (GMAT), Test of Proficiency in Korean (TOPIK), Korean Language Proficiency



Test (KLPT), etc.

- The list will be valid only when recommendations or evidence are submitted

2. Employment Certificate

- If there is work or internship experience related to the study and research, please attach an attested certificate or an official letter. If there is research assistant or teaching assistant experience, an advisor may write a verification letter.
- Duration of employment, position, and job description must appear on the certificate or letter.
- Acknowledgement of work experience will be valid only when recommendations or evidence are submitted.

3. School Profile/ Credit Rating System

- School profile and description of the grading system would help us better evaluate applicants.

Application Fee

Please be aware that you cannot change or modify your application after you pay the fee.

- The application fee is **KRW 80,000** or **USD 80**.
- Payment can be made by credit card or bank transfer (credit card is more responsive)
- If you pay by credit card, an application number will be given to you automatically upon payment and you will be exempt from submitting the invoice and remittance receipt.
- If you pay the fee by bank transfer abroad, you should send the remittance receipt via email. We will issue your application number after receipt of your application fee is confirmed. The bank account number will be provided when you complete the online application.
- Additional payment charges (i.e. bank charges) must be paid by the applicant.
- Please note that you cannot modify your application form once you pay the application fee.

NOTICE

- 01) **Submitted documents will NOT be returned** in any case. Please keep a copy of all application materials in case the materials get lost in the mail. Your professors should do the same.
- 02) The **application fee is non-refundable** and not waived.
- 03) **Recommendation letters will be received electronically.** Once you complete application payment, each recommender will receive an automated email instructing them how to proceed with their recommendation letters through an online process.
- 04) Document certification can be done by obtaining the seal of the issuing institution or visiting a notary office. Photocopies will not be accepted.
- 05) **All documents should be in English or Korean.** If it is in any other language, it should be translated by the institution or a notary office.
- 06) **Certain documents** (e.g. diploma, transcripts, and English proficiency test score report) **can be sent directly and separately to the Admissions Office.** All documents must arrive within the deadline.
- 07) The admissions staff reserves the right to request additional documents from applicants and to verify the authenticity of submitted materials.
- 08) Admitted students **may NOT defer enrollment** to a later semester. Students who wish to defer enrollment must reapply.
- 09) Admitted students who are not selected for KAIST scholarship without sponsor from a government or an organization will receive admission certificate with financial resource mentioned as self-support.
- 10) Admitted students are required to submit **Apostille Certificates within 15 days of enrollment.** Please refer to 'Apostille Requirement' on the page 18.
- 11) Applicants whose forms and supporting documents are incomplete or found to be forged will be disqualified from the admissions process.
- 12) The offer of admission may be revoked even after being admitted to or having graduated from KAIST, if any of the submitted materials are found to be false or counterfeit.
- 13) Admitted applicants cannot enroll in another degree program at KAIST or another institution.



1. Degree Information

An academic year consists of two semesters: **Spring & Fall**

KAIST grants the following degrees:

- **Master's degree**
The master's degree generally requires two academic years of study.
 - **MBA degree**
The MBA degree is awarded in the department of Finance MBA and Techno-MBA.
 - **Doctoral degree**
The PhD degree generally requires three or more academic years of study.
 - **Integrated master's and doctoral degree**
Students who enter the integrated master's and doctoral degree program are expected to complete their doctoral degree. It generally requires five academic years of study. They start with the master's program and are admitted to the PhD program without the usual requirements of submitting the master's thesis.
- ※ **NOTE:** Action taken for people who drop out from the integrated program: In case that a student drops out, the master's degree can be conferred if the requirement of master's degree is completed.

2. Department Information

Main (Daejeon) Campus

College	School/ Department/ Division	M.S.	M.S.- PhD	PhD	Contact Info.
Natural Science	Physics Condensed Matter Physics, Optics, Plasma Physics, Particle and Theoretical Physics, Soft Matter Physics, Nonlinear and Complex Systems, Biophysics * Applicants are highly recommended to contact advising professor prior to application		•	•	http://physics.kaist.ac.kr T. 82-42-350-2502 E. jtg2118@kaist.ac.kr
	Mathematical Sciences Analysis, Algebra, Algebraic Geometry, Differential Geometry, Numerical Analysis, Partial Differential Equations, Graph Theory, Number Theory, Probability, Topology, Statistics, Biomathematics and Medical Imaging, Computational Image Processing, Computational Mathematics, Financial Mathematics	•	•	•	http://mathsci.kaist.ac.kr T. 82-42-350-2703 E. hlyoon@kaist.ac.kr
	Chemistry Physical Chemistry, Organic Chemistry, Inorganic Chemistry, Analytical Chemistry, Polymer Chemistry, Bio Chemistry, Nano Chemistry, Chemical Biology		•	•	http://chem.kaist.ac.kr T. 82-42-350-2803 E. yslim1596@kaist.ac.kr
Life Science and Bioengineering	Biological Sciences Biological/Biomedical Sciences (Cell Biology, Biochemistry, Structural Biology, Genetics, Epigenetics, Stem Cell Biology, Plant Biology, Developmental Biology, Neurobiology, Immunology), Biotechnology or Bioengineering (Applied Biophysics, Microbial and Cell Biotechnology, and Environmental Biotechnology, Synthetic Biotechnology)		•	•	http://bio.kaist.ac.kr T. 82-42-350-2605 E. iskang@kaist.ac.kr



College	School/ Department/ Division	M.S.	M.S.- PhD	PhD	Contact Info.
	Graduate School of Medical Science and Engineering Biomedical Sciences (Molecular Biology, Immunology, Virology, Stem Cell Biology, Vascular Biology, Pathology, Molecular Genetics, Neuroscience, Biochemistry, Structural Biology, Developmental Biology) and Biomedical Engineering (Cell and Tissue Engineering) * Only open to applicants with a bachelor's degree (for M.S.-Ph.D. integrated) and a bachelor's degree and master's degree (for Ph.D.) from Medical, Dental or Oriental Medicine School. THE APPLICANTS MUST SUBMIT AN ORIGINAL OR CERTIFIED COPY OF MEDICAL LICENSE.			•	http://qsmse.kaist.ac.kr/e_main T. 82-42-350-8153 E. ose91@kaist.ac.kr
	- Biomedical Science and Engineering Interdisciplinary Program Biomedical Sciences(Vascular Biology, Stem Cell Biology, Regenerative Medicine, Developmental Biology, Immunology, Virology, Neuroscience, Metabolism, Liver Biology, Pathology, Structural Biology, Drug Design, Molecular Genetics, Molecular Biology)			•	http://qsmse.kaist.ac.kr/e_m_intro T. 82-42-350-8153 E. ose91@kaist.ac.kr
Engineering	Mechanical Engineering Micro/Nano Systems, IT-based Intelligent Mechanical Systems, New Energy Systems, Biomedical Engineering, Mechanics and Design Innovation, Pro-human Engineering, Ocean Systems	•		•	http://me.kaist.ac.kr T. 82-42-350-3002 E. e_suk@kaist.ac.kr
	Aerospace Engineering Aerodynamics & Structures, Propulsion & Energy, Airborne Vehicle Technology, Space Systems, Aerospace Information & Intelligence, etc.	•		•	http://ae.kaist.ac.kr T. 82-42-350-3706 E. soaekim@kaist.ac.kr
	Electrical Engineering Circuits and Systems, Nano Devices and Integrated Systems, Electromagnetics and Photonics, Communications, Computing, Networking, Security, and Signals and Systems * Applicants are highly recommended to find a prospective advisor prior to the application. * Applicants whose potential advisor is already determined should write down their advisor name on application. * Applicants are strongly encouraged to survey the Electrical Engineering department webpage for the detailed requirements to the admission process.	•	•	•	http://ee.kaist.ac.kr T. 82-42-350-3402 E. hyunjupark@kaist.ac.kr
	- The Robotics Program	•		•	T. 82-42-350-8584 E. puzzle@kaist.ac.kr
	- Future Vehicle	•		•	T. 82-42-350-8461 E. bnlee@kaist.ac.kr
	School of Computing Foundations, Design, Visual Computing, Information Service, Social Computing, Interactive Computing, Computing Theory, Systems-Networks, Software Design, Secure Computing, AI-Information Service, Embedded System, IT Service, UX, Intelligent SW	•	•	•	http://cs.kaist.ac.kr T. 82-42-350-3508 E. seulki2@kaist.ac.kr
	- Graduate School of Information Security	•		•	http://gsis.kaist.ac.kr T. 82-42-350-8303 E. jisun813@kaist.ac.kr
	Graduate School of Artificial Intelligence Artificial Intelligence, Machine Learning, AI+Healthcare, AI+Autonomous Driving, AI+Manufacturing, AI+Security, AI+Emerging	•	•	•	http://gsai.kaist.ac.kr/ T. 82-42-350-1802 E. kgh86@kaist.ac.kr
	Civil and Environmental Engineering Structural Engineering and Materials, Geotechnical Engineering and Geo-Systems, Environmental Engineering and Sustainability, IT for Construction Engineering, Transportation, Urban Design and Planning	•		•	http://civil.kaist.ac.kr T. 82-42-350-3602 E. ahj311@kaist.ac.kr
	- Environmental and Energy Technology Program	•		•	
	Bio and Brain Engineering Bioengineering and Brain Engineering including, Bioelectronics, Bioinformatics, Biomedical Imaging, BioNano/MEMS, Computational Neuroscience, Neural Engineering, Systems Biology, Tissue Engineering and Nanomedicine	•		•	http://bioeng.kaist.ac.kr T. 82-42-350-4303 E. hae@kaist.ac.kr
	Industrial Design Design Driven Innovation, User-Centered Design, Human Computer Interaction, Design for Well-being and Social Innovation, Creative Design Thinking, Product Service System and Platform Design, Design for Co-Creation, Color psychology and emotional design, New design media, Interaction media, Entertainment media	•		•	http://id.kaist.ac.kr T. 82-42-350-4503 E. sesedolee@kaist.ac.kr



College	School/ Department/ Division	M.S.	M.S.- PhD	PhD	Contact Info.
Engineering	Industrial & Systems Engineering Statistical & Data Science, Machine Learning & AI for Industrial Intelligence, Financial Optimization & Risk Analysis, Mathematical Optimization and Stochastic Modeling & Analysis Methods, Modeling, Analysis, Optimization, and Simulation of Complex Systems, Design and Operation of Production and Logistics Systems, Operation Management and Supply Chain Management, Human Computer Interaction and Ergonomics, Design and Operation of Services and Service Systems, Modeling and Optimization of Future Healthcare, Transportation, Energy, and Defense Systems	•	•	•	http://ie.kaist.ac.kr T. 82-42-350-3103 E. wisdom1029@kaist.ac.kr
	- Graduate School of Knowledge Service Engineering Data Science, Big Data, Knowledge Modeling and Representation, Knowledge Engineering, Business Intelligence, Human-Computer Interaction, User Experience, User Behavior Modeling, Human Decision Making, Data Mining and Knowledge Discovery, Intelligent System Modeling and Design, Intelligent Decision Support, Information Design, Content Networking, Pervasive Knowledge Services, Content Service, Service Modeling.	•		•	http://kse.kaist.ac.kr T. 82-42-350-1602 E. yhchoi@kaist.ac.kr
	Chemical and Biomolecular Engineering Synthetic/Systems biotechnology, BioRefinery, Nanobiotechnology, Protein Engineering, Molecular & Interface Engineering, Superlattice Nanomaterials, Microfluidic Systems, Functional Nano-Coatings, Semiconductor and metal nanocrystals, Nano Catalysis, Chemical Product / Process Design, Process Operation and Control, Green Catalysis, etc.	•		•	http://cbe.kaist.ac.kr T. 82-42-350-3904 E. seounsuplee@kaist.ac.kr
	Materials Science & Engineering Computational Material Science and Electron Microscopy, Data-Storage Materials, Magnetic Materials, Electronic Packaging Materials, Optical Materials, Informational Materials for Energy/Biotechnology Applications, Energy Storage Materials, Energy Conversion Materials, Structural Materials, Heat-Resistant Materials, Biomaterials, Materials for Sustainable or Functional Nano Technology, and Materials/Device for Display and flexible electronic.	•		•	http://mse.kaist.ac.kr T. 82-42-350-3303 E. e_leeyj@kaist.ac.kr
	Nuclear and Quantum Engineering Peaceful Use of Energy Generated by Nuclear Fission and Fusion Reactions (Electric Power, Desalination, District Heating, Propulsion etc.) Nuclear Fuel Cycle, Nuclear Security and Nonproliferation, Nuclear Policy, Radiation Science and Technology, Radiation Applications, Radiation Medical Imaging, Radiation Devices.	•		•	http://nuclear.kaist.ac.kr T. 82-42-350-3804 E. eypark@kaist.ac.kr
	- International Nuclear and Radiation Safety Master's Degree Program(KINS-KAIST) * Only open to THOSE WHO ARE WORKING FOR GOVERNMENT OR NUCLEAR RELATED INSTITUTIONS OF HIS/HER COUNTRY AND ARE RECOMMENDED BY GOVERNMENT OR CURRENT INSTITUTION. Visit website of the program for more information.	•			Inss.kins.re.kr/inss/Action?act=INDEXKK T. 82-42-350-8511 E. juyeong@kaist.ac.kr
	The Cho Chun Shik Graduate School of Green Transportation Eco-friendly Transportation Technology (Electric Vehicle, Hybrid Electric Vehicle, Wireless Electric Transfer, e-Mobility), Intelligent Transportation Technology (Autonomous Vehicle, Vehicular Communication for Cooperative Driving), Sustainable Transportation Technology (Efficient Urban Transportation Systems, Logistics Optimization, Future City Policy)	•		•	http://gt.kaist.ac.kr T. 82-42-350-1252 E. yujeong0610@kaist.ac.kr
Liberal Arts and Convergence Science	Graduate School of Culture Technology Computer-Based Music, Computer Graphics, Network Science, AR, VR, HCI, Computer Animation, Computational Design, Social Computing * The Advisor's name should be included in the application form	•		•	http://ct.kaist.ac.kr T. 82-42-350-2903 E. borakim@kaist.ac.kr
	Graduate School of Science, Technology, and Policy National Policy in Science and Technology, Health and Biomedical Policy, the National Innovation System, Dynamics of R&D Policy Decisions, Energy and Environment Policy, Aging and Welfare Technology Policy, Ethics of Emerging Technologies	•		•	http://stp.kaist.ac.kr T. 82-42-350-4843 E. jungillee@kaist.ac.kr



College	School/ Department/ Division	M.S.	M.S.- PhD	PhD	Contact Info.
Business	Business and Technology Management Technology Management, Innovative Strategy and Policy, Entrepreneurship, Finance, Financial Economics, Supply Chain Management, Management Information Systems/E-business, Information Economics, Organizational Behavior, Human Resource Management, Information Sociology, Marketing, Accounting, Science and Technology Policy	•		•	http://btm.kaist.ac.kr T. 82-42-350-6302 E. choijh11@kaist.ac.kr
	- Global IT Technology Program Latest IT Technology R&D in Korea, IT Technology Management/Policy in Korea, Wireless Communications Technology, Ubiquitous Computing, Software Engineering, ICT Economics and Management, Internet Business and Management, Financial and Accounting Management in IT Policy * Only open to THOSE WHO ARE NOMINATED BY GITTP department. Please contact GITTP in advance.	•		•	http://ittp.kaist.ac.kr T. 82-42-350-6845 E. sharon8154@kaist.ac.kr

Seoul Campus

College	Department /Division	M.S.	M.S.- PhD	PhD	Contact Info.
Business	Techno-MBA The First Full-time MBA in Korea/Case-based Teaching and Real Business Experience/World-class Study Environment/Global Leadership Program and Exchanges Programs	•			http://business.kaist.ac.kr T. 82-2-958-3642 E. kwsh93@kaist.ac.kr
	Finance MBA Investment Banking, Asset Management, Corporate Financing, Policy, Accounting, Risk Management, International Finance, Green Finance	•			http://business.kaist.ac.kr T. 82-2-958-3123 E. jaimekim@kaist.ac.kr
	Social Entrepreneurship MBA (SE MBA) -KAIST-KOICA Master's Degree Program in Social Economy Social Economy, Management, Problem-solving Skills in Social Areas, Policy Fundamentals, Green Growth and Ecosystem	•			http://business.kaist.ac.kr T. 82-2-958-3302 E. jyp1017@kaist.ac.kr
	Green Business and Policy Program Green Business and Policy Program nurture green policy analysis in the areas of energy, environment, and climate change, pursuing objectives in green business and policy decision analysis based on an integrated understanding of technologies, policies, and markets	•			http://business.kaist.edu/gsgg T. 82-2-958-3408 E. kunmi@kaist.ac.kr



1. Life in Daejeon

Dormitory

All students are provided with dormitories on campus. Each room is shared by one or two students and is furnished with beds, closets, desks, and chairs. Residents share bathrooms, laundry rooms, and lounges. Students pay a dormitory fee of approximately 115,000 KRW per month.

Medical service

Minor wounds and illnesses are treated at an on-campus clinic for free. For more serious illnesses, high quality professional medical service is offered on campus at the KAIST Clinic Pappalardo Center.

Sports facilities

KAIST has excellent facilities for table tennis, tennis, soccer, racket ball, badminton, volleyball, and basketball. We also have swimming pools and fitness centers equipped with cycles, treadmills, barbells, etc.

Library

KAIST has two major libraries: the Main Library and the Undergraduate Branch Library. There are also a bookstore and a cafeteria on the first floor of the Main Library.

International Scholar and Student Services (ISSS)

ISSS supports international students with regard to their visa issuance/extension, school registration, housing, and orientation. ISSS also organizes various exciting activities, festivals, community services, etc.

- <http://iss.s.kaist.ac.kr>
- Email: iss.s@kaist.ac.kr
- Tel: +82-42-350-2481~2

Restaurants

There are three cafeterias, some fast food restaurants, and cafes on campus. You will also find numerous restaurants located right outside of campus. KAIST also has an international kitchen. Many of our international students gather at this place to cook and eat together.

KAIST Language Center (KLC)

KLC offers language courses to improve the Korean and English skills of KAIST students and researchers. All of the classes offered by KLC are non-credit classes and tuition is charged for each class. Also, KLC provides English proofreading services and Korean-English translation services.

- <http://lang.kaist.ac.kr>
- Email: star0103@kaist.ac.kr
- Tel: +82-42-350-8731~2



2. Life in Seoul (College of Business)

Dormitory

KAIST College of Business (KCB) students board at the on-campus dormitory. The three dorm buildings, Pajung, Sojung Hall and Haejung Hall are all located within 3-minute walking distance from each other and approximately 5-minute walking distance from the main buildings of the campus.

KCB students are mainly assigned in the Pajung Hall. The dorm rooms are designed for double occupancy. Each person is provided with a desk, a bed and a wardrobe. The bathroom facilities with shower booth are shared. It costs 160,000 KRW (approx. USD 160) per month.

Medical service

The Nurse's office is located on the 2nd floor of the Student Union Building. You can get medication for minor illness and injuries. There is nominal fee for purchase of medication.

Sports facilities

There are outdoor tennis and basketball courts near the dormitories, and an indoor fitness center (gym) is located on the 1st floor of Building 7 which is connected to SUPEX building. In addition, a newly built golf practice range is located on the ground floor of the Administration building (Building No. 1) and this facility is open to registered members only.

The gym is open 24 hours located on the 1st floor. Lockers and shower rooms are also facilitated inside the gym.

Library

Unlike traditional libraries, the KAIST College of Business students' library is a digital multi-media library. This gives students and faculty members the advantage of being able to obtain necessary resources in the comfort of one's computer at home. The digital library is joined with the Cyber Hall, a facility where students have access to Internet 24 hours a day.

Restaurants

Student cafeteria serves Korean traditional / inter-national dishes. It is open Monday through Sunday providing lunch and dinner. Additionally, the Faculty Restaurant is on the 4th floor of the same building. Another place to eat is the Atrium located on 2nd floor of SUPEX building. It houses both a café and a restaurant and open hours are as below. You can buy simple breakfast such as sandwiches at the Atrium.

Office for Exchange Students

The External Affairs Center coordinates exchange & overseas programs. It also offers language programs to enhance students' English proficiency skills.

- Exchange Program jelee@business.kaist.ac.kr
- Language Courses hs1007@business.kaist.ac.kr
Tel: +82-2-958-3244(Exchange Program) & Language Courses jelee@kaist.ac.kr Tel: +82-2-958-3244



1. Student budget

Planning your enrollment at KAIST, you should be aware of the estimated expenses that you will incur. The average budget for a single graduate student living on-campus with no dependents budget is listed below. Students living off campus can expect living expenses to be 35% to 50% higher.

- **Non-tuition average expenses (2019, currency in KRW): 3,522,000/6 months**

Dormitory 690,000/6 months

Food 2,200,000/6 months

Transportation 200,000/6 months

Books and Supplies 150,000/6 months

Medical Health Insurance 282,000/6 months

Tuition & fees (2019, currency in KRW):

Techno MBA 12,600,000/semester

Finance MBA 15,910,000/semester

Social Economy MBA 12,600,000/semester

Other departments 4,048,000/semester

Entrance Fee none (for all departments)

Student union fee 34,000 (Optional)

Student Health Insurance 43,000 /semester

** The tuition & fees for 2020 are subject to change, and the information above should be used as a guideline for estimating charges.*

2. KAIST International Student Scholarship

KAIST scholarship recipients are generally exempt from paying tuition and fees. A monthly allowance of 350,000 KRW (for master's level) or 400,000 KRW (for doctoral level) and Medical Health Insurance fees will be supported by the recipient's advisors/departments.

3. Earnings inside campus

There are opportunities for international students to make earnings inside campus. Wages are paid for research (RA), teaching (TA) or other work (Part time assistant, etc.) performed during enrollment. Students can apply for positions after the entrance.



THOSE WHO ARE NEWLY ADMITTED TO KAIST SHOULD SUBMIT **APOSTILLE CERTIFICATES (DIPLOMAS & TRANSCRIPTS)** WITHIN 15 DAYS AFTER THEY ARE ENROLLED TO KAIST. IF YOU HAVE SUBMITTED THESE DOCUMENTS PRIOR TO ADMISSION NOTICE, YOU DO NOT HAVE TO SUBMIT AGAIN.

Read the instruction carefully and prepare for the required certificates before you leave your country.

Public documents issued by public schools or institutions such as diplomas, transcripts, etc. should attach Apostille certificates. Public documents from private schools or institutions should have notarial attestations before applying for Apostille certificates. All of the documents should be written in English or Korean. If it is written in another language, it should be translated into English or Korean and notarized by a notary office before applying for Apostille certificate.

1. What is an Apostille?

Public documents, such as birth certificates, judgments, patents or notarial attestations of signatures, frequently need to be used abroad. However, before a public document can be used in a country other than the one that issued it, its origin must often be authenticated. The traditional method for authenticating public documents to be used abroad is called legalization. For this legalization process is frequently, slow, cumbersome and costly, a large number of countries all over the world have joined a treaty that greatly simplifies the authentication of public documents to be used abroad. This treaty is called the Hague Convention of 5 October 1961 Abolishing the Requirement of Legalization for Foreign Public Documents. It is commonly known as the Apostille Convention. The treaty reduces the authentication process to a single formality: the issuance of an authentication certificate by an authority designated by the country where the public document was issued. This certificate is called an Apostille.

2. In which countries does the Apostille Convention apply?

[Click here to see](#) the updated list of the countries where Apostille Convention applies.

※ If your public document was issued in a country where the Apostille Convention does not apply, you should submit a Certificate of Authentication issued by the Korean Embassy or Consulate in your country.

3. Where do I get an Apostille?

Each country that is a party to the Convention must designate one or several authorities that are entitled to issue Apostilles. These authorities are called Competent Authorities - only they are permitted to issue Apostilles.

Click here to see the list of all Competent Authorities designated by each country that has joined the Apostille Convention.

4. How much does an Apostille cost?

Many Competent Authorities do charge for Apostilles. The price among Competent Authorities varies greatly. For practical information of the prices that individual countries charge, see the information available here.

For further details, please see the website of the Hague Conference at www.hcch.net. The Hague Conference is the Organization that developed the Apostille Convention. All relevant and updated information about the Apostille Convention is available in the 'Apostille Section' of the Hague Conference website.

※ Note: KAIST graduates and applicants from university in Korea are exempt from Apostille Requirements.

※ Note: Students who graduated from Chinese universities can submit a credentials report of degree certificate and transcript issued by China Academic Degree & Graduate Education Development Center (<http://www.cdgdgc.edu.cn/>) instead of Certificate of Authentication issued by Korean Embassy or Consulate in China.



01 Application

Q. Is there any other way of application besides online application?

A. NO. Online application is the only way we provide.

Q. I want to apply for two different departments at the same time. Do I have to pay application fee twice?

A. NO. Applicants can apply for only one department or program for each admission period.

Q. I failed to finish online application and the web page indicates 'error page' whenever I try.

A. SORRY. Please email us at advanced.adm@kaist.ac.kr as soon as possible. We will help you to finish the application by the deadline.

Q. I applied to KAIST before but was not admitted. I would like to reapply. Do I need to pay the application fee again and go through the admission process?

A. YES. You must submit a complete application and pay the application fee.

02 Application Fee

Q. I paid application fee by credit card and it charges over KRW 80,000 or USD 80, what happened?

A. The suggested application fee doesn't include transaction charge. If you transfer the application fee, you have to consider its remittance charge of international transaction.

03 English Proficiency Test

Q. I have IELTS overall score 6.5, but my writing score is 5.0. Is it acceptable?

A. YES. We accept IELTS test report if overall band score is 6.5 or higher.

04 Transfer Program

Q. I am currently enrolled in other graduate school. Do you admit transfer students?

A. NO. We do not have transfer program. You have to apply as a freshman student. We do have student exchange program instead. Please contact 'International Relations Team' (<http://irt.kaist.ac.kr>).

05 Recommendation Letters

Q. Do I have to send my letters of recommendation with all the required material by post?

A. No. The letters of recommendation are received by online application system. Please follow the instruction provided within the application.

06 Advising Professor

Q. To apply for master's degree, should I contact a potential advising professor?

A. No. It's optional for master's degree applicants but highly recommended for doctoral degree applicants.

07 Global Korea Scholarship (GKS) Program

Q. Can I apply for Fall (Early / Regular) admission of KAIST and GKS program at the same time?

A. You can apply for the both programs. But for the GKS program, you have to meet both criteria announced by KAIST and GKS program.

08 Admission Requirements

Q. Can you tell me if I am qualified enough to be admitted to KAIST?

A. Qualification review is conducted by the committee of each department, and they will decide your admission and scholarship.



Appendix. Form: List of Honors and Awards

NOTE: To download the form, please click the following [LINK](#).



LIST OF HONORS AND AWARDS

for International Graduate Enrollment

Application Number		Applicant Name	
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Please list up to five honors or awards you have obtained during university in order of importance. Each item below will be considered valid only when respective testimonial/evidence is submitted.

No	Title	Rank	Date (yyyy/mm)	Level of Recognition (National / International)
1			/	
	Issuing Institution:			
	Name:	Website:	Email:	
	Explanation of the Award/Honor (up to 100 words):			
2			/	
	Issuing Institution			
	Name:	Website:	Email:	
	Explanation of the Award/Honor (up to 100 words):			
3			/	
	Issuing Institution			
	Name:	Website:	Email:	
	Explanation of the Award/Honor (up to 100 words):			
4			/	
	Issuing Institution			
	Name:	Website:	Email:	
	Explanation of the Award/Honor (up to 100 words):			
5			/	
	Issuing Institution			
	Name:	Website:	Email:	
	Explanation of the Award/Honor (up to 100 words):			

